

RESEARCH PAPER EXPECTATIONS

1) You must reference *ideas* that are not your own, and you must put quotation marks around *words* that are not your own.

a) Quotations:

Reference all ideas in the text of quotation or paraphrase (direct quotations longer than three lines should be indented and single-spaced & include p.#).

b) References:

Complete information so someone else could find the book or article, for example: in the text (Milburn, 1978), with in the references:

Milburn, M.A. (1978). Sources of bias in the prediction of future events. *Journal of Organizational Behavior and Human Performance*, 21, 17-26.

2) Use a word-processor with a spell-checker. Take the time to learn this skill if you don't have it already. Computers are provided free for you to use.

3) Spelling:

per <u>c</u> eive	<u>a</u> ffect	use of apostrophes
rece <u>i</u> ve	<u>e</u> ffect	-possessive (sing. & plural)
		-contractions

"a lot" is two words

"data" and "media" are plural

4) Misc:

Underline titles of books, magazines, and newspapers

5) Avoid sexist language:

<i>inappropriate</i>	<i>appropriate</i>
man	people
he	he/she, they, s/he